



The Constitution

1. The name of the Club shall be “Berkhamsted Strathspey & Reel Club”.
2. The objects of the Club shall be to practise and to encourage the practice of Highland and Scottish Country Dancing.
3. The Club shall be a members’ club and shall consist of ordinary members and junior members. A member shall be a junior member so long as that person shall remain a student. No person shall be deemed to be a member of the Club unless that person has paid their annual subscription.
4. The officers of the Club shall be:
 - President
 - Vice-President
 - Secretary
 - Membership Secretary
 - Treasurer
5. The Committee shall consist of the five officers and five other members. In addition, the President for the previous year will continue as a committee member for one more year.
6. The Officers and Members of the Committee shall be elected by the members of the Club at the Annual General Meeting (AGM). The President and the Vice-President may each serve for two years, the Vice-President assuming the office of President after two years. The Treasurer and the two Secretaries may serve in that office for a term of not more than five years. The other committee members may each serve for a term of five years.
7. The affairs of the Club shall be administered by the Committee, who will meet regularly throughout the year. A quorum of the Committee shall 6 members of which at least 3 shall be elected Officers.
8. The Committee shall have the power to co-opt additional members as may be necessary, either to fulfil specific tasks, or to fill casual vacancies until the next AGM.
9. On completion of their term of office, an officer or committee member shall be ineligible for re-election for a period of one year, unless no nomination is received for that position and the individual is willing to serve for a further year.
10. The annual subscription for ordinary members and junior members shall be determined at the AGM.

11. The Committee shall be empowered to make such regulations as it thinks fit to ensure the good government and efficient management of the Club, provided that such regulations in no way vary, infringe or set aside in whole or in part, the provisions of this Constitution.
12. The Committee shall be empowered to delegate to the Officers or to sub-committees such powers as it shall think fit. Whilst the Committee retains overall responsibility for finance, operational responsibility lies solely with the Treasurer. In exceptional circumstances (usually related to the non-availability of the Treasurer) the Committee can use its powers to make alternative arrangements. The accounts of the club shall reviewed by an independent examiner appointed each year at the AGM.
13. The Committee shall be empowered to make such arrangements and to undertake on behalf of the Club such contracts, engagements or other liabilities as it shall think to be in the interests of the Club and to the furtherance of its objects. In all such matters the Committee shall be deemed to act as the agent of all members of the Club.
14. The Committee shall ensure the preparation of annual accounts of the Club made up to the year ended 31 March and their independent examination.
15. The Committee shall be collectively responsible to the members of the Club for the good government and efficient management of the Club and for any action taken by it or by Officers or other members of the Club or by sub-committees on its authority or under powers duly delegated by it.
16. The Officers and sub-committees shall be responsible only to the Committee for the prompt and efficient discharge of their duties and for actions taken on the authority of the Committee or under powers duly delegated by it.
17. The members of the Club shall indemnify the Committee and any Officer or other member of the Club whether acting on the authority of the Committee or under powers duly delegated by it or not, against any loss or liability whatsoever or howsoever caused, provided that the Club shall in no circumstances indemnify the Committee or any Officer or member of the Club against any loss or liability arising from his or their wilful misconduct or from activities not reasonably in the interest of the Club or to the furtherance of its objects.
18. There shall be an AGM convened within six (6) weeks of the financial year end on 31 March.
19. A quorum at the AGM shall be 25% of the members of the club at that time.

20. Matters which must be discussed at the AGM shall be:

- a. The Secretary's report
- b. The Treasurer's report, including the presentation of an independently reviewed balance sheet and income and expenditure account for the year ending 31 March.
- c. The election of Officers and members of the Committee
- d. The annual subscription.

21. Matters which may be discussed include:

- a. The alteration of this Constitution
- b. Any other business

22. Officers and ordinary members of the Committee shall be elected annually at the Annual General Meeting.

23. All other decisions taken at a General Meeting shall be by majority vote. In the event of a tie, the President will have a casting vote.

24. An Extraordinary General Meeting shall by order of the Committee or upon written notice given to the Secretary, signed by 12 members of the Club and specifying the matter or matters to be dealt with, be convened by the Committee within two months of such order or such notice.

25. A quorum at an Extraordinary General Meeting shall be 20% of the members at the time and two members of the Committee, one of whom shall be an Officer, or 30% of the members of the Club.

26. Twenty-one days' notice in writing shall be given to each member of the Club, as far as is reasonably practicable, of any General Meeting.

27. Seven days' notice of any motion to be discussed at any General Meeting (including the nomination of Officers and members of the Committee) proposed and seconded by members of the club, shall be given to the Secretary in writing, signed by the proposer and seconder. The Chairman of the meeting shall have absolute discretion to accept or reject motions of which proper notice has not been given.

28. This constitution may be updated by the committee from time to time. Any changes must be ratified by the membership at an EGM or the AGM before they take effect.